

.24 Specific Requirements for Directors in Combined Preschool and School Age Centers.

- A. A preschool center director may have responsibility for the entire center when the center enrolls both preschoolers and school age children.**
- B. A school age center director may have responsibility for the entire center when the center does not enroll any infants or toddlers and enrolls five or fewer children younger than kindergarten age.**
- C. When a school age center enrolls any infants or toddlers or more than five children younger than kindergarten age, the operator shall provide a director who meets the requirements, based on the total capacity of the center, for both a preschool center director and a school age center director.**

INTENT: In a center that serves both preschoolers and school age children, a director who meets preschool training and experience requirements may administer the entire center because that individual has been prepared to address the developmental needs of an age-group that needs greater support and direction. A school age center director may administer the center if the predominant child enrollment is of school age and the center does not serve children under the age of two years. However, if preschoolers comprise a significant proportion of total enrollment, or if children less than two years old are enrolled, then the director must be qualified for both preschool and school age, based on the center's overall capacity.

INSPECTION REPORT ITEM: "Director qualified/present as required"

COMPLIANCE CRITERIA: The director meets the qualification requirements pertinent to the center's age-group composition, based on the center's total capacity.

ASSESSMENT METHOD: Review the facility's licensing record to determine if the director meets the applicable minimum qualifications.

Notes:

- For detailed information about director qualifications and how to determine whether an individual meets those qualifications, see:
 - "[Qualification Requirements for Center Directors and Staff](#)," which is included in this Manual as Appendix A-5,
 - "[Staff Qualification Guidelines \(Chart\)](#)," which is included in this Manual as Appendix A-6, and
 - "[How to Conduct a Staff Evaluation](#)," which is included in this Manual as Appendix A-7.
- The Regional Office may approve an operator's request for a director qualifications variance under certain circumstances if certain compensating factors are present. The criteria for a qualifications variance are set forth in Circular Letter [98-01](#) ("Staff Variance Charts"), which is included in this Manual as Appendix B-7.