

.29 Support Personnel.

- A. The operator or the director shall provide additional personnel for all duties not involving direct supervision of children, such as personnel for food preparation and service, housekeeping, transportation, clerical, and other duties, if necessary to maintain the correct staff/child ratios at all times.**

INTENT: The facility must maintain correct staff/child ratios at all times. If attention by child care staff to program support duties such as meal preparation or child transportation will result in the inability to maintain those ratios, the operator must arrange for additional personnel to perform the support duties.

INSPECTION REPORT ITEM: "Support Personnel"

COMPLIANCE CRITERIA: All support duties are performed without detriment to the maintenance of minimum staff/child ratios.

ASSESSMENT METHOD: Review the facility's current personnel list and staffing pattern for evidence of needed support personnel, and observe implementation of appropriate support services.

- B. In a small center, the operator need not provide additional staff if children are involved in appropriate activities and supervised at all times while necessary duties, such as food preparation, are performed.**

INTENT: If routine program support duties can be performed without detriment to appropriate child supervision or activities, a small center operator is not required to arrange for additional personnel to perform those duties.

INSPECTION REPORT ITEM: "Support Personnel"

COMPLIANCE CRITERIA: All support duties are performed without detriment to appropriate child supervision or activities.

ASSESSMENT METHOD: While support duties are being performed, observe to determine the appropriateness of child supervision and the implementation of child activities.

- C. The operator of a center that provides a regular service involving the use of specialized health care procedures or equipment shall use as a consultant to the center in providing the service a registered nurse, nurse practitioner, physician's assistant, physician, or other licensed or certified service professional as appropriate.**

INTENT: The operator may provide specialized health care services only if those services are administered by, or under the professional guidance of, properly qualified health care personnel.

INSPECTION REPORT ITEM: "Support Personnel"

COMPLIANCE CRITERIA: Each specialized health care service or procedure offered by the facility is conducted:

- Directly by a properly qualified health care professional, or
- Under the review of a properly qualified health care professional.

ASSESSMENT METHOD: Review facility records for documentation that the specialized health care service or procedure is conducted by, or under the professional guidance of, an appropriately qualified health care professional.